

**Tampa Palms Open Space  
& Transportation  
Community Development District**

**January 21, 2019**

**Agenda Package**

**Tampa Palms Open Space and Transportation  
Community Development District**

**Inframark, Infrastructure Management Services**

210 North University Drive Suite 702, Coral Springs, Florida 33071 Phone: 954-603-0033 Fax: 954-345-1292

January 14, 2019

Board of Supervisors  
Tampa Palms Open Space and Transportation  
Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Tampa Palms Open Space and Transportation Community Development District will be held Monday, January 21, 2019 at 5:30 p.m. in the West Meadows Community Center, located at 8401 New Tampa Boulevard, Tampa, Florida. Following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Public Comments on Agenda Items (3) minute time limit**
- 3. Consent Agenda**
  - A. Approval of the Minutes of the December 17, 2018 Meeting
  - B. Acceptance of the November 30, 2018 Financial Report
- 4. Staff Reports**
  - A. Engineer's Report
  - B. Attorney's Report
  - C. Manager's Report
    - i. ADA Issues
  - D. Club Manager's Report and Action Items
- 5. Supervisor Requests/New Business**
- 6. Audience Comment**
- 7. Adjournment**

Any additional supporting material for the items listed above, not included in the agenda package, will be distributed at the meeting. Staff will present their reports at the meeting. I look forward to seeing you, but in the meantime if you have any questions, please contact me.

Sincerely,

*Mark Vega*

Mark Vega  
District Manager

# **Third Order of Business**

**3A.**

**MINUTES OF MEETING  
TAMPA PALMS OPEN SPACE AND TRANSPORTATION  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Tampa Palms Open Space and Transportation Community Development District was held Monday, December 17, 2018 and called to order at 5:35 p.m. at the West Meadows Community Center, located at 8401 New Tampa Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Lura Leigh Whillhite	Chairperson
Brad Van Rooyen	Vice Chairman
Rick Hamilton	Assistant Secretary
Leah Black	Assistant Secretary
Jay Krause	Assistant Secretary

Also present were:

Mark Vega	District Manager
Scott Steady	District Counsel
Numerous Residents	

*The following is a summary of the discussions and actions taken at the December 17, 2018 Tampa Palms Open Space and Transportation Community Development District’s Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Vega called the meeting to order. Supervisors introduced themselves, and a quorum was established.

**SECOND ORDER OF BUSINESS**

**Public Comments on Agenda Items (3)  
Minute Time Limit**

Public Comments were received.

41 **THIRD ORDER OF BUSINESS** **Organizational Matters**

42 **A. Oath of Office**

43 Mr. Vega, a Notary of the State of Florida, administered the Oath of Office to Mr. Rick  
 44 Hamilton. A copy of the signed Oath is attached hereto as part of the public record.

45 **B. Consideration of Resolution 2019-02, Designation of Officers**

46  
 47 On MOTION by Mr. Hamilton, seconded by Ms. Willhite, with all in favor,  
 48 Resolution 2019-02 designating Lura Leigh Willhite Chairman; Brad Van  
 49 Rooyen Vice Chairman; Mark Vega Secretary; Stephen Bloom Treasurer;  
 50 Alan Baldwin Assistant Treasurer; and Jay Krause, Leah Black, and Rick  
 51 Hamilton Assistant Secretaries was adopted.

53 **FOURTH ORDER OF BUSINESS** **Consent Agenda**

54 **A. Approval of the Minutes of the November 19, 2018 Meeting**

55 **B. Acceptance of the October 31, 2018 Financial Report**

56  
 57 On MOTION by Ms. Willhite, seconded by Mr. van Rooyen, with  
 58 all in favor, the Consent Agenda, which includes the Minutes of the  
 59 November 19, 2018 Meeting and acceptance of the October 31,  
 60 2018 Financial Report was approved.

- 61
- 62 • Mr. Vega reported Unassigned Reserves for Area 3 is \$1,097,860; Area 6 is
- 63 \$55,429; and Area 7 is \$157,280.

65 **FIFTH ORDER OF BUSINESS** **Staff Reports**

66 **A. Engineer’s Report**

- 67 • Monuments have begun, would like Board to be aware Area 6 was not over budget
- 68 for water, however, an item from Area 7 was coded into Area 6 and there is a leak
- 69 under the pool deck.

70  
 71 On MOTION by Ms. Willhite, seconded by Mr. van Rooyen, with  
 72 all in favor, allowing Leah Black to join the meeting was approved.

74 **B. Attorney’s Report**

- 75 • Mr. Steady discussed what was permitted and prohibited under Sunshine Law.
- 76
- 77 • Mr. Vega, a Notary of the State of Florida, administered the Oath of Office to Ms.
- 78 Leah Black. A copy of the signed Oath is attached hereto as part of the public
- 79 record.

80 **C. Manager’s Report**

- 81 • Mr. Vega reported Grau & Associates audit agreement remains at \$12,700.

82  
 83 On MOTION by Mr. van Rooyen, seconded by Ms. Willhite with  
 84 all in favor, the Engagement Letter with Grau & Associates to  
 85 perform the Fiscal Year 2018 audit in an amount not to exceed  
 86 \$12,700 was approved.

- 87  
 88 • Discussion ensued with regard to Board members not attending meetings; cannot  
 89 force them out unless they commit a felony.

90 *The record will reflect Mr. Krause joined the meeting.*

- 91 • Mr. Vega, a Notary of the State of Florida, administered the Oath of Office to Mr.  
 92 Jay Krause. A copy of the signed Oath is attached hereto as part of the public  
 93 record.

94 **D. Club Manager’s Report and Action Items**  
 95 None.

96  
 97 **SIXTH ORDER OF BUSINESS** **Supervisor Requests/New Business**

- 98 • Mr. van Rooyen informed the Board about Pond Area 7 looking unkept. Board  
 99 discussed the property’s buying potential.  
 100 • Ms. Black mentioned Area 6 Basketball court. This will be placed on next agenda.

101  
 102 **SEVENTH ORDER OF BUSINESS** **Audience Comment**

103 None.

104  
 105 **EIGHTH ORDER OF BUSINESS** **Adjournment**

106  
 107 On MOTION by Mr. Krause seconded by Mr. Hamilton, with all in  
 108 favor, the meeting was adjourned at approximately 6:35 p.m.

109  
 110  
 111 \_\_\_\_\_  
 112  
 113 Chairperson/Vice Chairman

**3B.**



**Tampa Palms Open Space and Transportation  
Community Development District**

**Financial Report**

*November 30, 2018*

Prepared by



# Tampa Palms Open Space and Transportation

Community Development District

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**Tampa Palms Open Space and Transportation  
Community Development District**

**Financial Statements**

**(Unaudited)**

***November 30, 2018***

**Balance Sheet**  
November 30, 2018

<u>ACCOUNT DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>GENERAL FUND AREA 3</u>	<u>GENERAL FUND AREA 6</u>	<u>GENERAL FUND AREA 7</u>	<u>TOTAL</u>
<b><u>ASSETS</u></b>					
Cash - Checking Account	\$ 467,219	\$ -	\$ -	\$ -	\$ 467,219
Accounts Receivable	-	-	-	17,000	17,000
Assessments Receivable	1,059	675	84	234	2,052
Allow-Doubtful Collections	-	(675)	(84)	(234)	(993)
Interest/Dividend Receivables	13,110	-	-	-	13,110
Due From Other Funds	-	1,329,690	364,167	512,143	2,206,000
Investments:					
Certificates of Deposit - 12 Months	204,151	-	-	-	204,151
Certificates of Deposit - Other	754,373	-	-	-	754,373
Money Market Account	779,198	-	-	-	779,198
Prepaid Items	-	-	-	537	537
Deposits	-	-	585	-	585
Utility Deposits - TECO	-	8,965	21,255	24,388	54,608
<b>TOTAL ASSETS</b>	<b>\$ 2,219,110</b>	<b>\$ 1,338,655</b>	<b>\$ 386,007</b>	<b>\$ 554,068</b>	<b>\$ 4,497,840</b>
<b><u>LIABILITIES</u></b>					
Accounts Payable	\$ -	\$ 1,063	\$ 722	\$ 10,569	\$ 12,354
Accrued Expenses	-	7,155	18,753	24,625	50,533
Sales Tax Payable	-	-	-	74	74
Deposits	-	-	366	14,681	15,047
Other Current Liabilities	-	31,045	-	-	31,045
Due To Other Funds	2,206,000	-	-	-	2,206,000
<b>TOTAL LIABILITIES</b>	<b>2,206,000</b>	<b>39,263</b>	<b>19,841</b>	<b>49,949</b>	<b>2,315,053</b>
<b><u>FUND BALANCES</u></b>					
<b>Nonspendable:</b>					
Prepaid Items	-	-	-	537	537
Deposits	-	8,965	21,840	24,388	55,193
<b>Assigned to:</b>					
Operating Reserves	-	84,842	96,522	115,238	296,602
Reserves - Clubhouse	-	-	-	5,010	5,010
Reserves - Clubhouse/Cabana	-	-	6,010	-	6,010
Reserves - Court Amenities	-	-	13,305	18,640	31,945
Reserves - Fences	-	-	44,969	-	44,969
Reserves- Irrigation/Landscape	-	38,500	8,870	45,010	92,380
Reserves - Monuments/Signage	-	23,234	8,870	-	32,104

**Balance Sheet**  
November 30, 2018

<b>ACCOUNT DESCRIPTION</b>	<b>GENERAL FUND</b>	<b>GENERAL FUND AREA 3</b>	<b>GENERAL FUND AREA 6</b>	<b>GENERAL FUND AREA 7</b>	<b>TOTAL</b>
Reserves - Parking Lots	-	-	25,010	-	25,010
Reserves - Playground	-	-	-	4,896	4,896
Reserves - Ponds	-	19,500	8,870	45,010	73,380
Reserves - Highwoods Streetl.	-	-	60	-	60
Reserves - Swimming Pools	-	-	35,480	67,538	103,018
<b>Unassigned:</b>	13,110	1,124,351	96,360	177,852	1,411,673
<b>TOTAL FUND BALANCES</b>	<b>\$ 13,110</b>	<b>\$ 1,299,392</b>	<b>\$ 366,166</b>	<b>\$ 504,119</b>	<b>\$ 2,182,787</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 2,219,110</b>	<b>\$ 1,338,655</b>	<b>\$ 386,007</b>	<b>\$ 554,068</b>	<b>\$ 4,497,840</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Interest - Investments	\$ 2,500	\$ 417	\$ 1,644	\$ 1,227
Special Assmnts- Tax Collector	339,908	72,664	48,065	(24,599)
Special Assmnts- Developer	133,528	-	-	-
Special Assmnts- Discounts	(13,596)	(2,506)	(1,966)	540
<b>TOTAL REVENUES</b>	<b>462,340</b>	<b>70,575</b>	<b>47,743</b>	<b>(22,832)</b>
<b>EXPENDITURES</b>				
<b>Administration</b>				
P/R-Board of Supervisors	8,000	1,333	1,333	-
FICA Taxes	612	102	102	-
ProfServ-Engineering	9,000	1,500	524	976
ProfServ-Legal Services	5,000	833	204	629
ProfServ-Mgmt Consulting Serv	35,500	5,917	5,913	4
Auditing Services	3,993	-	-	-
Postage and Freight	300	50	22	28
Insurance - General Liability	8,884	2,221	2,852	(631)
Printing and Binding	400	67	35	32
Legal Advertising	750	125	153	(28)
Miscellaneous Services	735	123	323	(200)
Misc-Assessmnt Collection Cost	6,798	1,053	922	131
Office Supplies	75	13	-	13
Annual District Filing Fee	55	55	54	1
<b>Total Administration</b>	<b>80,102</b>	<b>13,392</b>	<b>12,437</b>	<b>955</b>
<b>Field</b>				
ProfServ-Field Management	7,246	1,208	1,717	(509)
Contracts-Landscape	114,000	19,000	22,553	(3,553)
Contracts-Landscape Consultant	7,560	1,260	-	1,260
Communication - Telephone	3,000	500	231	269
Electricity - Streetlighting	58,200	9,700	10,052	(352)
Electricity - Fountain	5,700	950	-	950
R&M-Irrigation	17,232	2,872	1,084	1,788
R&M-Landscape Renovations	28,000	4,667	1,425	3,242
R&M-Ponds	7,680	1,280	1,372	(92)
R&M-Street Signs	3,000	500	-	500
Misc-Holiday Decor	10,000	1,667	2,750	(1,083)

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Op Supplies - General	620	103	539	(436)
Reserve - Clubhouse/Cabana	100,000	100,000	-	100,000
Reserve - Monuments/Signage	10,000	10,000	-	10,000
Reserve - Ponds	10,000	10,000	-	10,000
<b>Total Field</b>	<u>382,238</u>	<u>163,707</u>	<u>41,723</u>	<u>121,984</u>
<b>TOTAL EXPENDITURES</b>	<b>462,340</b>	<b>177,099</b>	<b>54,160</b>	<b>122,939</b>
Excess (deficiency) of revenues				
Over (under) expenditures	-	(106,524)	(6,417)	100,107
Net change in fund balance	<u>\$ -</u>	<u>\$ (106,524)</u>	<u>\$ (6,417)</u>	<u>\$ 100,107</u>
<b>FUND BALANCE, BEGINNING (OCT 1, 2018)</b>	<b>1,305,809</b>	<b>1,305,809</b>	<b>1,305,809</b>	
<b>FUND BALANCE, ENDING</b>	<u><b>\$ 1,305,809</b></u>	<u><b>\$ 1,199,285</b></u>	<u><b>\$ 1,299,392</b></u>	

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Interest - Investments	\$ 2,000	\$ 333	\$ 441	\$ 108
Special Assmnts- Tax Collector	615,334	102,556	73,956	(28,600)
Special Assmnts- Discounts	(24,613)	(4,102)	(3,025)	1,077
<b>TOTAL REVENUES</b>	<b>592,721</b>	<b>98,787</b>	<b>71,372</b>	<b>(27,415)</b>
<b>EXPENDITURES</b>				
<b><u>Administration</u></b>				
P/R-Board of Supervisors	8,000	1,333	1,333	-
FICA Taxes	612	102	102	-
ProfServ-Arbitrage Rebate	600	100	-	100
ProfServ-Engineering	9,000	1,500	396	1,104
ProfServ-Legal Services	5,000	833	154	679
ProfServ-Mgmt Consulting Serv	26,903	4,484	4,466	18
Auditing Services	3,472	-	-	-
Postage and Freight	247	41	17	24
Insurance - General Liability	8,884	2,221	2,852	(631)
Printing and Binding	300	50	27	23
Legal Advertising	500	83	115	(32)
Miscellaneous Services	500	83	85	(2)
Misc-Assessmnt Collection Cost	12,307	2,051	1,419	632
Office Supplies	100	17	-	17
Annual District Filing Fee	41	41	41	-
<b>Total Administration</b>	<b>76,466</b>	<b>12,939</b>	<b>11,007</b>	<b>1,932</b>
<b><u>Field</u></b>				
Payroll-Pool Monitors	25,000	4,167	925	3,242
FICA Taxes	1,913	319	71	248
ProfServ-Field Management	16,203	2,701	1,717	984
Contracts-Janitorial Services	2,400	400	-	400
Contracts-Security Services	6,000	1,000	1,043	(43)
Contracts-Landscape	97,720	16,287	27,072	(10,785)
Contracts-Landscape Consultant	1,920	320	-	320
Communication - Telephone	1,200	200	168	32
Electricity - Streetlighting	137,300	22,883	23,130	(247)
Utility - Water	7,519	1,253	1,162	91
Electricity - Fountain	3,960	660	-	660
R&M-Equipment	13,300	2,217	558	1,659
R&M-Irrigation	9,000	1,500	1,395	105



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
R&M-Landscape Renovations	10,000	1,667	796	871
R&M-Ponds	17,500	2,917	2,428	489
R&M-Pools	7,020	1,170	1,190	(20)
R&M-Streetlights	5,000	833	-	833
Misc-Holiday Lighting	5,000	833	2,250	(1,417)
Misc-Contingency	64,438	10,740	1,247	9,493
Op Supplies - General	3,300	550	1,354	(804)
Reserve - Clubhouse/Cabana	2,385	2,385	-	2,385
Reserve - Court Amenities	10,034	10,034	-	10,034
Reserve - Fences	8,937	8,937	-	8,937
Reserve - Irrigation/Landscape	2,594	2,594	-	2,594
Reserve - Monuments/Signage	12,022	12,022	-	12,022
Reserve - Other	21,716	21,716	-	21,716
Reserve - Parking Lot	798	798	-	798
Reserve - Ponds	2,888	2,888	-	2,888
Reserve -Highwoods Streelights	16,988	16,988	-	16,988
Reserve - Swimming Pools	2,200	2,200	-	2,200
<b>Total Field</b>	<u>516,255</u>	<u>153,179</u>	<u>66,506</u>	<u>86,673</u>
<b>TOTAL EXPENDITURES</b>	<b>592,721</b>	<b>166,118</b>	<b>77,513</b>	<b>88,605</b>
Excess (deficiency) of revenues Over (under) expenditures	-	(67,331)	(6,141)	61,190
Net change in fund balance	\$ -	\$ (67,331)	\$ (6,141)	\$ 61,190
<b>FUND BALANCE, BEGINNING (OCT 1, 2018)</b>	<b>372,307</b>	<b>372,307</b>	<b>372,307</b>	
<b>FUND BALANCE, ENDING</b>	<u><b>\$ 372,307</b></u>	<u><b>\$ 304,976</b></u>	<u><b>\$ 366,166</b></u>	

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b><u>REVENUES</u></b>				
Interest - Investments	\$ 5,000	\$ 833	\$ 674	\$ (159)
Room Rentals	5,000	833	1,131	298
Special Assmnts- Tax Collector	1,107,092	184,515	133,060	(51,455)
Special Assmnts- Discounts	(44,284)	(7,381)	(5,442)	1,939
Other Miscellaneous Revenues	100	17	3	(14)
Access Cards	-	-	111	111
<b>TOTAL REVENUES</b>	<b>1,072,908</b>	<b>178,817</b>	<b>129,537</b>	<b>(49,280)</b>
<b><u>EXPENDITURES</u></b>				
<b><u>Administration</u></b>				
P/R-Board of Supervisors	8,000	1,333	1,333	-
FICA Taxes	612	102	102	-
ProfServ-Dissemination Agent	1,000	167	-	167
ProfServ-Engineering	9,000	1,500	777	723
ProfServ-Legal Services	5,000	833	302	531
ProfServ-Mgmt Consulting Serv	52,448	8,741	8,763	(22)
Auditing Services	5,035	839	-	839
Postage and Freight	500	83	33	50
Insurance - General Liability	11,664	2,916	2,852	64
Printing and Binding	600	100	53	47
Legal Advertising	1,000	167	227	(60)
Miscellaneous Services	1,000	167	130	37
Misc-Assessmnt Collection Cost	22,142	3,690	2,552	1,138
Office Supplies	250	42	-	42
Annual District Filing Fee	80	80	80	-
<b>Total Administration</b>	<b>118,331</b>	<b>20,760</b>	<b>17,204</b>	<b>3,556</b>
<b><u>Field</u></b>				
Payroll-Part Time	87,550	14,592	10,440	4,152
Payroll-Project Manager	1,030	172	-	172
Payroll-Part Time Club Suprvsr	30,900	5,150	5,015	135
Payroll-Site Manager	72,100	12,017	10,512	1,505
FICA Taxes	14,656	2,443	2,210	233

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Life and Health Insurance	6,500	1,083	1,075	8
Workers' Compensation	9,038	1,506	-	1,506
Contracts-Janitorial Services	4,500	750	-	750
Contracts-Security Services	3,750	625	945	(320)
Contracts-Landscape	44,800	7,467	10,766	(3,299)
Contracts-Landscape Consultant	5,040	840	-	840
Contracts-Pools	20,100	3,350	3,050	300
Contracts-Lakes	4,500	750	-	750
Contracts-Pest Control	965	161	161	-
Communication - Mobile	1,452	242	290	(48)
Communication - Teleph - Field	4,548	758	745	13
Electricity - Streetlighting	242,800	40,467	46,879	(6,412)
Utility - Water	22,800	3,800	6,077	(2,277)
Utility - Refuse Removal	9,200	1,533	1,943	(410)
Electricity - Fountain	6,000	1,000	565	435
Rentals & Leases	3,120	520	780	(260)
Rental-Fitness Equipment	18,828	3,138	3,138	-
R&M-General	30,000	5,000	2,205	2,795
R&M-Electrical	10,000	1,667	1,713	(46)
R&M-Gate	3,500	583	150	433
R&M-Irrigation	1,500	250	124	126
R&M-Landscape Renovations	2,500	417	-	417
R&M-Pest Control	100	17	-	17
R&M-Ponds	17,000	2,833	654	2,179
R&M-Pools	16,000	2,667	-	2,667
R&M-Plumbing	4,000	667	60	607
R&M-Painting	5,500	917	795	122
Misc-Access Cards	8,250	1,375	-	1,375
Misc-Holiday Lighting	4,000	667	2,000	(1,333)
Misc-Special Events	15,000	2,500	-	2,500
Misc-Clubhouse Activities	4,000	667	45	622
Misc-Contingency	4,754	792	4	788
Misc-Web Hosting	300	50	-	50
Cleaning Supplies	7,200	1,200	-	1,200
Op Supplies - General	11,550	1,925	5,072	(3,147)
Reserve - Clubhouse	56,944	56,944	48,702	8,242

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Reserve - Court Amenities	11,361	11,361	-	11,361
Reserve - Other	49,070	49,070	-	49,070
Reserve - Playground	6,999	6,999	-	6,999
Reserve - Swimming Pools	70,872	70,872	-	70,872
<b>Total Field</b>	<u>954,577</u>	<u>321,804</u>	<u>166,115</u>	<u>155,689</u>
<b>TOTAL EXPENDITURES</b>	<b>1,072,908</b>	<b>342,564</b>	<b>183,319</b>	<b>159,245</b>
Excess (deficiency) of revenues Over (under) expenditures	-	(163,747)	(53,782)	109,965
Net change in fund balance	\$ -	\$ (163,747)	\$ (53,782)	\$ 109,965
<b>FUND BALANCE, BEGINNING (OCT 1, 2018)</b>	<b>557,901</b>	<b>557,901</b>	<b>557,901</b>	
<b>FUND BALANCE, ENDING</b>	<u><b>\$ 557,901</b></u>	<u><b>\$ 394,154</b></u>	<u><b>\$ 504,119</b></u>	

**Tampa Palms Open Space and Transportation****Balance Sheet - All Funds**Community Development District

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**Notes to the Financial Statements****Assets**

- ▶ The District has several CDs invested with General Fund monies that have various maturities. (See Cash & Investments Report for further details.)
- ▶ Accounts Receivable represents amount due from Eco Cool, roof coating deposit refund.
- ▶ Assessment Receivable represents amount due for FY 2012 through 2017 assessments.
- ▶ Allow-Doubtful Collections represents amount due for FY 2012 through 2015 assessments.
- ▶ Prepaid Items represents health insurance December.
- ▶ Deposits represents deposits paid on City of Tampa Utilities accounts.
- ▶ Utility Deposits - TECO represents deposits paid on Tampa Electric accounts.

**Liabilities**

- Accounts Payable represents expenses for the month.
- Accrued Expenses represents expenses accrued for the month.
- Deposits represent amounts held for fitness room keys.
- Other Current Liabilities represents amount received from Calatlantic as prepayment for Area 3 lighting.

**Fund Balance**

- In the General Funds, the District has allocated money for various asset improvements.

*The notes are intended to provide additional information helpful when reviewing the financial statements.*

**Tampa Palms Open Space and Transportation**

**Governmental Funds**

Community Development District

**Notes to the Financial Statements**

**Financial Overview / Highlights**

**Variance Analysis - Area 3**

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<b>Expenditures</b>				
<i><b>Administrative</b></i>				
Legal Advertising	\$750	\$153	20%	Advertising with Tampa Bay Times through Nov 2018.
Miscellaneous Services	\$735	\$323	44%	Wells Fargo Bank Charges through Nov 2018.
<i><b>Field</b></i>				
ProfServ-Field Management	\$7,246	\$1,717	24%	All payments for the field manager.
Contracts-Landscape	\$114,000	\$22,553	20%	Includes monthly landscape services, mulch and fall annuals. (Landscape Maint Professionals)
Electricity-Streetlighting	\$58,200	\$10,052	17%	Monthly payments to Tampa Electric for streetlighting.
R&M-Ponds	\$7,680	\$1,372	18%	Monthly payments for pond maintenance and aerator
Misc-Holiday Décor	\$10,000	\$2,750	28%	All payments for holiday lighting.
Op Supplies - General	\$620	\$539	87%	Includes debt card purchases (\$400), and office supplies through Nov 2018.

**Variance Analysis - Area 6**

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<b>Expenditures</b>				
<i><b>Administrative</b></i>				
Legal Advertising	\$500	\$115	23%	Advertising with Tampa Bay Times through Nov 2018.
Miscellaneous Services	\$500	\$85	17%	Wells Fargo Bank Charges through Nov 2018.
<i><b>Field</b></i>				
Contracts-Security Services	\$6,000	\$1,043	17%	Includes payments to Frontier for phone lines and quarterly monitoring from Golden Eye Tech.
Contracts-Landscape	\$97,720	\$27,072	28%	Includes monthly landscape services, mulch and fall annuals.
Misc-Holiday Lighting	\$5,000	\$2,250	45%	All payments for holiday lighting.
Operating Supplies-General	\$3,300	\$1,354	41%	Operational supplies, including name plaques, trash cans and pest control services.

*The notes are intended to provide additional information helpful when reviewing the financial statements.*

**Tampa Palms Open Space and Transportation**

**Governmental Funds**

Community Development District

**Notes to the Financial Statements**

**Variance Analysis - Area 7**

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<b>Expenditures</b>				
<i><u>Administrative</u></i>				
Legal Advertising	\$1,000	\$227	23%	Advertising with Tampa Bay Times through Nov 2018.
<i><u>Field</u></i>				
Contracts-Security Services	\$3,750	\$945	25%	Includes payments to Frontier for phone lines and Golden Eye Technology for quarterly monitoring.
Contracts-Landscape	\$44,800	\$10,766	24%	Includes monthly landscape services, mulch and fall annuals.
Communication-Mobile	\$1,452	\$290	20%	All payments to AT&T Mobility for phone charges.
Electricity-Streelighting	\$242,800	\$46,879	19%	All payments to Tampa Electric for streelights.
Utility-Water	\$22,800	\$6,077	27%	All payments to City of Tampa Utilities for water.
Utility-Refuse Removal	\$9,200	\$1,943	21%	All payments to Republic Waste for refuse removal.
Rentals & Leases	\$3,120	\$780	25%	Includes payment to Easy Ice for quarterly subscription fee.
R&M-Electrical	\$10,000	\$1,713	17%	All payments for various electrical repairs and maintenance.
Misc-Holiday Lighting	\$4,000	\$2,000	50%	All payments for holiday lighting.
Operating Supplies-General	\$11,550	\$5,072	44%	Operational supplies including, debt card purchases, and City of Tampa - Stormwater Fee (\$3272).
Reserve-Clubhouse	\$56,944	\$48,702	86%	Window replacement, sidewalk repairs and fixture removal/installation.

*The notes are intended to provide additional information helpful when reviewing the financial statements.*

**Tampa Palms Open Space and Transportation  
Community Development District**

**Supporting Schedules**

*November 30, 2018*



**Non-Ad Valorem Special Assessments  
 (Hillsborough County Tax Collector - Monthly Collection Distributions)  
 For the Fiscal Year Ending September 30, 2018**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	ALLOCATION		
					Area 3 General Fund Assessments	Area 6 General Fund Assessments	Area 7 General Fund Assessments
Assessments Levied				\$ 2,122,334	\$ 399,908	\$ 615,334	\$ 1,107,092
Allocation %				100%	18.83%	28.99%	52.16%
11/07/17	\$ 24,543	\$ 1,300	\$ 501	\$ 26,345	\$ 4,964	\$ 7,638	\$ 13,742
11/15/17	\$ 118,408	\$ 5,017	\$ 2,416	\$ 125,841	\$ 23,712	\$ 36,485	\$ 65,644
11/24/17	\$ 96,805	\$ 4,116	\$ 1,976	\$ 102,896	\$ 19,389	\$ 29,833	\$ 53,675
<b>TOTAL</b>	<b>\$ 239,755</b>	<b>\$ 10,433</b>	<b>\$ 4,893</b>	<b>\$ 255,082</b>	<b>\$ 48,065</b>	<b>\$ 73,956</b>	<b>\$ 133,060</b>
% COLLECTED				12.02%	12.02%	12.02%	12.02%
<b>TOTAL OUTSTANDING</b>				<b>\$ 1,867,252</b>	<b>\$ 351,843</b>	<b>\$ 541,377</b>	<b>\$ 974,031</b>

**Cash and Investment Report  
11/30/2018**

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>MATURITY</u>	<u>BALANCE</u>
<b>GENERAL FUND</b>				
Checking Account - Operating	Wells Fargo	0.35%	n/a	\$ 466,476
Debit Card Account	BB&T	0.00%	n/a	\$ 742
		<b>Subtotal</b>		<u>\$ 467,219</u>
Certificate of Deposit - 12 Months	Bank United	1.55%	01/23/19	204,151
		<b>Subtotal</b>		<u>\$ 204,151</u>
Certificate of Deposit - 37 Months	Valley National	1.75%	11/30/20	250,000
Certificate of Deposit - 37 Months	Valley National	1.75%	11/30/20	250,000
Certificate of Deposit - 37 Months	Valley National	1.75%	11/30/20	254,373
		<b>Subtotal</b>		<u>\$ 754,373</u>
Money Market Account	Bank United	1.75%	n/a	779,198
		<b>Subtotal</b>		<u>\$ 779,198</u>
		<b>Total</b>		<u><u>\$ 2,204,941</u></u>

**TAMPA PALMS OPEN SPACE AND TRANSPORTATION  
Community Development District**

**Payment Register by Bank Account**  
For the Period from 11/01/2018 to 11/30/2018  
(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
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**WELLS FARGO BANK N.A. - GF - (ACCT# XXXXX2426)**

Check	62741	11/01/18	Vendor	AT&T MOBILITY	100918-3710	9/10-10/9/18 SERVICE	AREA 7	007-541005-53901	\$137.37
Check	62742	11/01/18	Vendor	FRONTIER FLORIDA LLC	101618-4898	SVC 10/16/18-11/15/18	Contracts-Security Services	006-534037-53901	\$230.92
Check	62743	11/01/18	Vendor	GOLDEN EYE TECHNOLOGY, LLC	18NOV186	QUARTERLY MONITORING	Contracts-Security Services	007-534037-53901	\$945.00
Check	62743	11/01/18	Vendor	GOLDEN EYE TECHNOLOGY, LLC	18NOV187	QUARTERLY MONITORING	Contracts-Security Services	006-534037-53901	\$810.00
Check	62744	11/01/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	137120	OCT LANDSCAPE MAINT	Contracts-Landscape	003-534050-53901	\$7,325.00
Check	62744	11/01/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	137121	OCT LANDSCAPE MAINT	Contracts-Landscape	006-534050-53901	\$7,047.92
Check	62744	11/01/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	137122	OCT LANDSCAPE MAINT	Contracts-Landscape	007-534050-53901	\$3,231.33
Check	62744	11/01/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138190	SEPT LANDSCAPE MAINT	Contracts-Landscape	007-534050-53901	\$3,231.33
Check	62744	11/01/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138188	SEPT LANDSCAPE MAINT	Contracts-Landscape	003-534050-53901	\$7,325.00
Check	62744	11/01/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138189	SEPT LANDSCAPE MAINT	Contracts-Landscape	006-534050-53901	\$7,047.92
Check	62744	11/01/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138222	IRR REPAIR 10/24/18	R&M-Irrigation	006-546041-53901	\$115.72
Check	62745	11/01/18	Vendor	REPUBLIC SERVICES #696	0696-000763307	SVC 11/1-11/30/18	Utility - Refuse Removal	007-543020-53901	\$931.16
Check	62746	11/01/18	Vendor	TAMPA ELECTRIC	101718-8651	SVC 9/14/18-10/11/18	Electricity - Streetlighting	003-543013-53901	\$150.94
Check	62747	11/01/18	Vendor	TECO PEOPLES GAS	102218-2285	SVC 9/18-10/16/18	Electricity - Streetlighting	007-543013-53901	\$1,815.44
Check	62748	11/09/18	Vendor	AQUATIC SYSTEMS, INC.	0000425754	NOV LAKE/WETLAND MAINT	R&M-Ponds	003-546073-53901	\$591.00
Check	62748	11/09/18	Vendor	AQUATIC SYSTEMS, INC.	0000425800	NOV LAKE/WETLAND MAINT	R&M-Ponds	006-546073-53901	\$1,214.00
Check	62748	11/09/18	Vendor	AQUATIC SYSTEMS, INC.	0000425837	NOV LAKE/WETLAND MAINT	R&M-Ponds	007-546073-53901	\$327.00
Check	62749	11/09/18	Vendor	BSWIFT, LLC	120118-BENSON	12/18 COBRA	Prepaid Items	155000	\$537.41
Check	62750	11/09/18	Vendor	FRONTIER FLORIDA LLC	102518-4831	10/25-11/24/18 239-177-4831	Communication - Telephone	007-541003-53901	\$98.98
Check	62751	11/09/18	Vendor	JN ELECTRIC OF TAMPA BAY, INC	2582	14 LED LIGHTS INSTALLED	R&M-Electric	007-546020-53901	\$1,363.00
Check	62752	11/09/18	Vendor	Suncoast Pool Service	4886	NOV POOL MAINT	Contract-Pools	007-534078-53901	\$1,525.00
Check	62752	11/09/18	Vendor	Suncoast Pool Service	4887	NOV POOL MAINT	R&M-Pools	006-546074-53901	\$595.00
Check	62753	11/09/18	Vendor	TPOST CDD	110718-DEBIT	REPLENISH DEBIT CARD	Cash in Bank	101005	\$358.33
Check	62754	11/12/18	Vendor	CITY OF TAMPA	110118	FY 2018-19 STORMWATER FEE	Op Supplies - General	007-552001-53901	\$702.74
Check	62754	11/12/18	Vendor	CITY OF TAMPA	110118	FY 2018-19 STORMWATER FEE	Misc-Contingency	006-549900-53901	\$1,225.08
Check	62754	11/12/18	Vendor	CITY OF TAMPA	110118	FY 2018-19 STORMWATER FEE	Op Supplies - General	007-552001-53901	\$3,168.48
Check	62755	11/15/18	Vendor	BURR & FORMAN LLP	1051045	PROF SVC THRU 10/31/18	ProfServ-Legal Services	003-531023-51401	\$203.87
Check	62755	11/15/18	Vendor	BURR & FORMAN LLP	1051045	PROF SVC THRU 10/31/18	ProfServ-Legal Services	006-531023-51401	\$153.98
Check	62755	11/15/18	Vendor	BURR & FORMAN LLP	1051045	PROF SVC THRU 10/31/18	ProfServ-Legal Services	007-531023-51201	\$302.15
Check	62756	11/15/18	Vendor	CROWN TROPHY #142	25593	3 PLAQUES	Op Supplies - General	003-552001-53901	\$106.56
Check	62756	11/15/18	Vendor	CROWN TROPHY #142	25593	3 PLAQUES	Op Supplies - General	006-552001-53901	\$106.88
Check	62756	11/15/18	Vendor	CROWN TROPHY #142	25593	3 PLAQUES	Op Supplies - General	007-552001-53901	\$106.56
Check	62757	11/15/18	Vendor	HOME DEPOT CREDIT SERVICES	102618-1563	MISC PURCHASES 10-/10/23/18	Op Supplies - General	007-552001-53901	\$57.10
Check	62758	11/15/18	Vendor	KANSAS STATE BANK	110318-3347838	#3347838 FIT EQUIP OCT 2018	Misc-Contingency	007-549900-53901	\$1,569.00
Check	62759	11/15/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138503	IRR REPRS	R&M-Irrigation	007-546041-53901	\$47.96
Check	62759	11/15/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138516	IRR REPRS	R&M-Irrigation	003-546041-53901	\$131.28

**TAMPA PALMS OPEN SPACE AND TRANSPORTATION**  
**Community Development District**

**Payment Register by Bank Account**  
 For the Period from 11/01/2018 to 11/30/2018  
 (Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	62759	11/15/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138515	IRR REPRS	R&M-Irrigation	006-546041-53901	\$47.96
Check	62759	11/15/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138502	IRR REPRS	R&M-Irrigation	006-546041-53901	\$187.57
Check	62760	11/21/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138592	IRR REPAIR/PARTS 11/8/18	REPAIR MAIN LINE LEAK	003-546041-53901	\$259.37
Check	62761	11/27/18	Vendor	AFFORDABLE LOCK & SECURITY SOLUTIONS	0000137998	TENNIS CT LOCK REPR	R&M-Equipment	006-546022-53901	\$108.00
Check	62762	11/27/18	Vendor	LIPTON CONSTRUCTION LLC	2426 DEPOSIT	REPLACE WINDOWS- DEPOSIT	Reserve - Clubhouse	007-568046-53901	\$19,895.92
Check	62763	11/27/18	Vendor	LIPTON CONSTRUCTION LLC	2426 FINAL	FINAL -REPLACE WINDOWS	Reserve - Clubhouse	007-568046-53901	\$19,895.92
Check	62764	11/27/18	Vendor	THE LAKE DOCTORS, INC	397630	10/24/18 AERATOR REPR	R&M-Ponds	003-546073-53901	\$190.00
Check	62765	11/27/18	Vendor	THE POOL DOCTOR OF CENTRAL FL INC	135779	DECK RENOVATION	R&M-Pools	007-546074-53901	\$766.67
Check	62766	11/30/18	Vendor	INFRAMARK, LLC	35961	MGMT FEES NOV 2018	ProfServ-Mgmt Consulting Serv	003-531027-51201	\$2,956.46
Check	62766	11/30/18	Vendor	INFRAMARK, LLC	35961	MGMT FEES NOV 2018	ProfServ-Mgmt Consulting Serv	006-531027-51201	\$2,232.89
Check	62766	11/30/18	Vendor	INFRAMARK, LLC	35961	MGMT FEES NOV 2018	ProfServ-Mgmt Consulting Serv	007-531027-51201	\$4,381.57
Check	62766	11/30/18	Vendor	INFRAMARK, LLC	35961	MGMT FEES NOV 2018	Postage and Freight	003-541006-51301	\$11.26
Check	62766	11/30/18	Vendor	INFRAMARK, LLC	35961	MGMT FEES NOV 2018	Postage and Freight	006-541006-51301	\$8.51
Check	62766	11/30/18	Vendor	INFRAMARK, LLC	35961	MGMT FEES NOV 2018	Postage and Freight	007-541006-51301	\$16.70
Check	62766	11/30/18	Vendor	INFRAMARK, LLC	35961	MGMT FEES NOV 2018	Printing and Binding	003-547001-51301	\$5.50
Check	62766	11/30/18	Vendor	INFRAMARK, LLC	35961	MGMT FEES NOV 2018	Printing and Binding	006-547001-51301	\$4.15
Check	62766	11/30/18	Vendor	INFRAMARK, LLC	35961	MGMT FEES NOV 2018	Printing and Binding	007-547001-51301	\$8.15
Check	62767	11/30/18	Vendor	ISG STRATEGIC PARTNERS, LLC	1207-70-SW	PAVEMENT MARKING-STRIPING	R&M-General	007-546001-53901	\$1,955.00
Check	62768	11/30/18	Vendor	JN ELECTRIC OF TAMPA BAY, INC	2765	REMOVE/INSTALL FIXTURES	Reserve - Clubhouse	007-568046-53901	\$2,860.00
Check	62769	11/30/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	137667	FALL ANNUALS	Contracts-Landscape	007-534050-53901	\$702.92
Check	62769	11/30/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138573	SOD REPR @STAFFORD	VEHICLE DAMAGED SOD	003-546051-53901	\$675.00
Check	62769	11/30/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138694	REPLACE JASMINE-POOL ENTRANCE	R&M-Landscape Renovations	006-546051-53901	\$146.40
Check	62769	11/30/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	138695	SOD INSTALLATION	R&M-Landscape Renovations	006-546051-53901	\$650.00
Check	62770	11/30/18	Vendor	ODIS & PETE PAINTING, INC	273026	PAINTING/PRESSURE WASH	R&M-Painting	007-546313-53901	\$795.00
Check	62771	11/30/18	Vendor	TAMPA ELECTRIC	111518-8687	SVC 10/12/18-11/9/18	Electricity - Streetlighting	003-543013-53901	\$1,857.11
Check	62771	11/30/18	Vendor	TAMPA ELECTRIC	111518-2836	SVC 10/12/18-11/12/18	Electricity - Streetlighting	003-543013-53901	\$100.45
Check	62771	11/30/18	Vendor	TAMPA ELECTRIC	111518-5221	SVC 10/12/18-11/12/18	Electricity - Streetlighting	003-543013-53901	\$258.01
Check	62771	11/30/18	Vendor	TAMPA ELECTRIC	111518-8651	SVC 10/12/18-11/12/18	Electricity - Streetlighting	003-543013-53901	\$167.03
Check	62791	11/01/18	Vendor	LANDSCAPE MAINT PROFESSIONALS INC	136387A	MTHLY GROUND MAINT OCT 2018	Contracts-Landscape	007-534050-53901	\$3,231.33
ACH	DD01765	11/07/18	Vendor	TAMPA ELECTRIC	101718-ACH	SVC 9/13/18-10/11/18	Electricity - Streetlighting	003-543013-53901	\$262.04
ACH	DD01777	11/07/18	Employee	CHET D. BENSON	PAYROLL	November 07, 2018 Payroll Posting			\$3,148.38
ACH	DD01778	11/07/18	Employee	TREVOR H SILVA	PAYROLL	November 07, 2018 Payroll Posting			\$289.59
ACH	DD01779	11/07/18	Employee	XIOMARA FIGUEROA	PAYROLL	November 07, 2018 Payroll Posting			\$101.58
ACH	DD01780	11/07/18	Employee	MARIA L. LEPAGE	PAYROLL	November 07, 2018 Payroll Posting			\$1,024.12
ACH	DD01781	11/07/18	Employee	EDWARD SANCHEZ	PAYROLL	November 07, 2018 Payroll Posting			\$903.64
ACH	DD01782	11/07/18	Employee	MATTHEW C. LYONS	PAYROLL	November 07, 2018 Payroll Posting			\$137.37
ACH	DD01783	11/07/18	Employee	YVETTE T. MATOS	PAYROLL	November 07, 2018 Payroll Posting			\$435.25
ACH	DD01784	11/07/18	Employee	CAMILO BRAVO	PAYROLL	November 07, 2018 Payroll Posting			\$236.36

**TAMPA PALMS OPEN SPACE AND TRANSPORTATION  
Community Development District**

**Payment Register by Bank Account**  
For the Period from 11/01/2018 to 11/30/2018  
(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
ACH	DD01785	11/07/18	Employee	KUSH PATEL	PAYROLL	November 07, 2018 Payroll Posting			\$211.26
ACH	DD01786	11/07/18	Employee	KEVIN JEFFERIS	PAYROLL	November 07, 2018 Payroll Posting			\$121.91
ACH	DD01787	11/07/18	Employee	DAVID A. TRUJEQUE	PAYROLL	November 07, 2018 Payroll Posting			\$68.57
ACH	DD01788	11/07/18	Employee	GIOVANNI M. LARCO	PAYROLL	November 07, 2018 Payroll Posting			\$167.62
ACH	DD01789	11/07/18	Employee	ALICE BRAVO	PAYROLL	November 07, 2018 Payroll Posting			\$137.14
ACH	DD01790	11/07/18	Employee	ANNA K. LAMLEIN	PAYROLL	November 07, 2018 Payroll Posting			\$136.52
ACH	DD01791	11/08/18	Employee	BRAD VAN ROOYEN	PAYROLL	November 08, 2018 Payroll Posting			\$184.70
ACH	DD01792	11/08/18	Employee	LURA L. WILLHITE	PAYROLL	November 08, 2018 Payroll Posting			\$184.70
ACH	DD01793	11/08/18	Employee	DARYL W. RUCKER	PAYROLL	November 08, 2018 Payroll Posting			\$184.70
ACH	DD01794	11/08/18	Employee	JEFFREY D. SMITH	PAYROLL	November 08, 2018 Payroll Posting			\$184.70
ACH	DD01795	11/08/18	Employee	EVELYN A. ROMANO	PAYROLL	November 08, 2018 Payroll Posting			\$184.70
ACH	DD01797	11/20/18	Employee	CHET D. BENSON	PAYROLL	November 20, 2018 Payroll Posting			\$1,961.27
ACH	DD01798	11/20/18	Employee	TREVOR H SILVA	PAYROLL	November 20, 2018 Payroll Posting			\$279.29
ACH	DD01799	11/20/18	Employee	XIOMARA FIGUEROA	PAYROLL	November 20, 2018 Payroll Posting			\$249.34
ACH	DD01800	11/20/18	Employee	MARIA L. LEPAGE	PAYROLL	November 20, 2018 Payroll Posting			\$1,116.53
ACH	DD01801	11/20/18	Employee	EDWARD SANCHEZ	PAYROLL	November 20, 2018 Payroll Posting			\$903.64
ACH	DD01802	11/20/18	Employee	MATTHEW C. LYONS	PAYROLL	November 20, 2018 Payroll Posting			\$80.80
ACH	DD01803	11/20/18	Employee	YVETTE T. MATOS	PAYROLL	November 20, 2018 Payroll Posting			\$420.19
ACH	DD01804	11/20/18	Employee	CAMILO BRAVO	PAYROLL	November 20, 2018 Payroll Posting			\$236.36
ACH	DD01805	11/20/18	Employee	KUSH PATEL	PAYROLL	November 20, 2018 Payroll Posting			\$131.43
ACH	DD01806	11/20/18	Employee	KEVIN JEFFERIS	PAYROLL	November 20, 2018 Payroll Posting			\$198.09
ACH	DD01807	11/20/18	Employee	DAVID A. TRUJEQUE	PAYROLL	November 20, 2018 Payroll Posting			\$177.14
ACH	DD01808	11/20/18	Employee	GIOVANNI M. LARCO	PAYROLL	November 20, 2018 Payroll Posting			\$121.91
ACH	DD01809	11/20/18	Employee	ALICE BRAVO	PAYROLL	November 20, 2018 Payroll Posting			\$129.52
ACH	DD01810	11/20/18	Employee	ANNA K. LAMLEIN	PAYROLL	November 20, 2018 Payroll Posting			\$224.84
ACH	DD01811	11/23/18	Employee	BRAD VAN ROOYEN	PAYROLL	November 23, 2018 Payroll Posting			\$184.70
ACH	DD01812	11/23/18	Employee	LURA L. WILLHITE	PAYROLL	November 23, 2018 Payroll Posting			\$184.70
ACH	DD01813	11/23/18	Employee	DARYL W. RUCKER	PAYROLL	November 23, 2018 Payroll Posting			\$184.70
ACH	DD01814	11/23/18	Employee	JEFFREY D. SMITH	PAYROLL	November 23, 2018 Payroll Posting			\$184.70
ACH	DD01815	11/23/18	Employee	EVELYN A. ROMANO	PAYROLL	November 23, 2018 Payroll Posting			\$184.70
ACH	DD01816	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518 70015 ACH	#0264987-001=5 THRU 11/6/18	Utility - Water	006-543018-53901	\$202.95
ACH	DD01817	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90024 ACH	#0535139-002=4 THRU 11/6/18	Utility - Water	006-543018-53901	\$34.75
ACH	DD01818	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90110 ACH	#0535139-011=0 THRU 11/6/18	Utility - Water	006-543018-53901	\$13.37
ACH	DD01819	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90055 ACH	#0535139-005=5 THRU 11/6/18	Utility - Water	006-543018-53901	\$2.67
ACH	DD01820	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90093 ACH	#0535139-009=3 THRU 11/6/18	Utility - Water	006-543018-53901	\$24.06
ACH	DD01821	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90086 ACH	#0535139-008=6 THRU 11/6/18	Utility - Water	006-543018-53901	\$1.65
ACH	DD01822	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90134 ACH	#0535139-013=4 THRU 11/6/18	Utility - Water	006-543018-53901	\$13.37
ACH	DD01823	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90048 ACH	#0535139-004=8 THRU 11/6/18	Utility - Water	006-543018-53901	\$8.02

**TAMPA PALMS OPEN SPACE AND TRANSPORTATION  
Community Development District**

**Payment Register by Bank Account**  
For the Period from 11/01/2018 to 11/30/2018  
(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
ACH	DD01824	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90031 ACH	#0535139-003=1 THRU 11/6/18	Utility - Water	006-543018-53901	\$18.71
ACH	DD01825	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90127 ACH	#0535139-012=7 THRU 11/6/18	Utility - Water	006-543018-53901	\$26.73
ACH	DD01826	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90079 ACH	#0535139-007=9 THRU 11/6/18	Utility - Water	006-543018-53901	\$1.65
ACH	DD01827	11/19/18	Vendor	TAMPA ELECTRIC	110518 ACH	***Voided Voided****			\$0.00
ACH	DD01827	11/19/18	Vendor	TAMPA ELECTRIC	110518 ACH	***Voided Voided****			\$0.00
ACH	DD01827	11/19/18	Vendor	TAMPA ELECTRIC	110518 ACH	***Voided Voided****			\$0.00
ACH	DD01827	11/19/18	Vendor	TAMPA ELECTRIC	110518 ACH	***Voided Voided****			\$0.00
ACH	DD01828	11/28/18	Vendor	CITY OF TAMPA UTILITIES	111518-90017 ACH	#0535139-001=7 THRU 11/6/18	Utility - Water	006-543018-53901	\$40.10
ACH	DD01893	11/26/18	Vendor	TAMPA ELECTRIC	110518 ACH	SVC 9/19/18-10/17/18	Electricity - Streetlighting	003-543013-53901	\$4,826.08
ACH	DD01893	11/26/18	Vendor	TAMPA ELECTRIC	110518 ACH	SVC 9/19/18-10/17/18	Electricity - Streetlighting	006-543013-53901	\$11,446.09
ACH	DD01893	11/26/18	Vendor	TAMPA ELECTRIC	110518 ACH	SVC 9/19/18-10/17/18	Electricity - Streetlighting	007-543013-53901	\$21,502.32
ACH	DD01893	11/26/18	Vendor	TAMPA ELECTRIC	110518 ACH	SVC 9/19/18-10/17/18	Electricity - Fountain	007-543036-53901	\$284.83
ACH	DD01893	11/26/18	Vendor	TAMPA ELECTRIC	CR110518 ACH	VENDOR PULLED DIFFERENT AMOUNT	Electricity - Streetlighting	006-543013-53901	(\$21.14)
<b>Account Total</b>									<b>\$173,096.17</b>

**BANK UNITED - GF MMA - (ACCT# XXXXX2459)**

Check	121	11/13/18	Vendor	TPOST CDD	11092018	TRANSFER TO OPERATING ACCT	Cash in Bank	101000	\$320,000.00
<b>Account Total</b>									<b>\$320,000.00</b>

<b>Total Amount Paid</b>	<b>\$493,096.17</b>
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## **Fourth Order of Business**

**4Ci.**



**From:** Andres Jimenez <[ajimenez@egisadvisors.com](mailto:ajimenez@egisadvisors.com)>  
**Sent:** Tuesday, December 11, 2018 4:31 PM  
**Subject:** FIA - Coverage for ADA Claims 2019 - 2020  
**Importance:** High

Dear FIA Members and Partners:

We have received inquiries from district members and management companies regarding insurance coverage for lawsuits alleging violations of the Americans With Disabilities Act ("ADA"). Recently, 23 Community Development District members were sued by a visually disabled plaintiff for not having ADA compliant websites. So far this year, FIA has spent over \$200,000 defending its members from these type of claims.

We have been working earnestly with FIA district members to ensure that they understand the importance of making district websites accessible to both the visually and audibly disabled, and more importantly, the potential civil litigation exposures associated with a website being non-compliant per the WCAG 2.0 AA guidelines for accessibility. Such exposures include, but are not limited to, both class action lawsuits as well as multiple "tester" plaintiffs who are not bound to any prior settlement or release with a prior litigant suing that same district.

Preliminarily, FIA has determined that most of its members have adopted ADA accessibility policies and posted such policies on their websites. Many of our members are currently working to make their website fully compliant with the WCAG 2.0 AA guidelines. However, we are concerned that there are still several members who have neither posted accessibility policies, nor taken any steps to remediate their website. FIA cannot guarantee at this time that it will be in a position to provide those members that have chosen not to remediate their websites with the existing level of coverage after October 1st, 2019.

At this time, FIA will continue to provide coverage through October 1st, 2019 for ADA related claims and lawsuits. While many insurance carriers are beginning to add exclusionary language to their policies that exclude or limit coverage for these types of claims, FIA remains committed to providing its members with the best service and broadest coverage available.

It is very likely that FIA will amend its policy for the 2019 – 2020 policy term to exclude coverage for ADA claims for those members that have **not** adopted accessibility policies, nor taken any substantial steps to remediate their websites. We plan to continue to offer coverage for ADA claims to all members that have either fully remediated their website to be in compliance with WCAG 2.0 AA guidelines, or are otherwise currently in the process of remediating their website for accessibility pursuant to those same guidelines.

If you have any questions, concerns, or requests with regards to these issues, please do not hesitate to contact me at your convenience.

Very truly yours,

Andy

**Andy Jimenez AIC AIS**

**Sr. Manager, Claims and Risk Services**

**Egis Insurance & Risk Advisors**

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[www.egisadvisors.com](http://www.egisadvisors.com)



[www.fia360.org](http://www.fia360.org)

***Associate Member of the Year Award Winner Florida Association of Special Districts (FASD)***

***Preferred Partner of the Year Award Winner Florida Consortium of Public Charter Schools (FCPCS)***